

Exhibitor Registration Form

**25th Anniversary 3 Rivers Wet Weather Sewer Conference**

November 6-7, 2024 • Monroeville Convention Center Pittsburgh

**Registration Deadline: August 30, 2024**

*Please note that we will accept exhibitor registrations after August 30, but we cannot guarantee*

*your company information will be included in the conference booklet.*

**Booth Fee:** **10 X 10 - $850 • 10 X 10 Corner/End Booth - $1,000 • 20 X 20 - $1,900**

All 10 X 10 booths include one staffer; all 20 X 20 booths include two staffers.

Additional booth personnel: $120/each

Registrations will be accepted online at [www.3riverswetweather.org](https://www.3riverswetweather.org/conference-information/exhibitors/exhibitor-registration-form), in paper form by U.S. Postal Mail or electronically through e-mail to conference@3rww.org. Registration will not be complete until payment is received by 3 Rivers Wet Weather. See payment options and details below.

Please read Registration Guidelines before completing all information on this two-page registration form. Please print your Company Name as you wish to have it listed in the conference booklet. Please type or print legibly.

|  |  |
| --- | --- |
| **COMPANY NAME:** |  |
| **WEB SITE:** |  |

**CONFERENCE CONTACT INFORMATION**

*The Conference Contact should be the main contact present at the exhibitor booth at the conference. We will list the Conference Contact*

*and their address, phone and e-mail in the conference booklet with your company profile and website unless instructed otherwise.*

|  |  |  |  |
| --- | --- | --- | --- |
| Conference Contact Name:  |  | Title:  |  |
| Address: |  | City, State, Zip: |  |
| Phone:  |  | E-mail: |  |

**CORPORATE MARKETING CONTACT INFORMATION**

*If you have a marketing professional responsible for trade shows and conferences different from the Conference Contact, please complete the information below. This will ensure that our conference communications reach all appropriate individuals within a company. The Marketing Contact will not be listed in the conference booklet.*

|  |  |  |  |
| --- | --- | --- | --- |
| Corporate Marketing Contact:  |   | Title:  |  |
| Address: |  | City, State, Zip: |  |
| Phone:  |  | E-mail: |  |

#### COMPANY PROFILE: Please provide a 50-word description of your company’s products, services, and technologies for listing in the conference booklet that will be distributed to more than 1,500 potential attendees and 500+ conference attendees.

 [ ]  Please use our company profile from the 2023 conference booklet.

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|  |  |
| --- | --- |
| **Company Name:** |  |

**BOOTH LOCATION**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Please list requested booth number:**  | **Choice 1:** |  | **Choice 2:** |  | **Choice 3:** |  |

##### Exhibitor booth locations will be assigned on a first-come, first-served basis. Once your registration form is received, your booth request will be reviewed and assigned. If the same booth is requested simultaneously, the exhibitor with the most longevity as a 3RWW conference exhibitor and/or conference sponsor will get priority. As soon as we assign your booth, we will confirm your location via email. We will update and post an updated [exhibit hall map](http://www.3riverswetweather.org/events/annual-sewer-conference/exhibit-hall-map) for your reference on our website to assist you in selecting an available booth location.

**REGISTRATION INFORMATION**

**(Please list the full name(s) and e-mail addresses of all booth personnel attending the conference.)**

Your exhibit booth fee covers a full conference registration for one person per booth space (large-scale booths cover 2 booth staffers); additional individuals staffing your booth **must be registered below** and are $120 each. Registration provides access to educational sessions,
conference materials, a list of conference attendees, and meals for both days. It is important that we have all the correct names and e-mail addresses for individuals staffing your booth to provide them with the appropriate EXHIBITOR badge and instructions for conference set-up, tear-down, etc. (Please attach a separate sheet if you have more than four additional personnel.)

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| --- | --- | --- |
| Print Full Name(s) as it should be printed on the Exhibitor badge(s) | E-mail address (for communication of conference details, such as set-up, tear-down, hotel registration, etc.) | Cost |
|  |  | *Included w/booth fee* |
|  |  | $120 |
|  |  | $120 |
|  |  | $120 |

**PAYMENT**

**All booth locations require full payment (booth space fee plus any additional exhibit personnel at $120 each) with the completed registration form.** Checks and credit cards (Visa, MasterCard, Discover & Amex) are accepted. If you choose to complete payment
by credit card, a 3% transaction fee will apply. 3 Rivers Wet Weather will send an electronic PayPal invoice to the individual completing the form to process payment in a second step. (Please note: You do not need a PayPal account to complete payment.)

***Please note:*** *If you cancel your exhibit booth space less than 45 days prior to the conference, we cannot guarantee a refund.*

If you register online and choose to pay by check, an invoice will be emailed to the individual completing the form. Please make checks payable to 3 Rivers Wet Weather and send to **Attn: Exhibitor Registration • 3 Rivers Wet Weather • 300 Wetzel Road • Suite 202 • Glenshaw, PA 15116.**

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| **Standard Exhibit Booth:**  | **10 ft. x 10 ft.**  | **Qty:**  | **X $850 =** | **$** |
| **Corner/End Booth:** | **10 ft. x 10 ft.**  | **Qty:** | **X $1,000 =** | **$** |
| **Large-scale Booth:**  | **20 ft. x 20 ft.**  | **Qty:**  | **X $1,900 =** | **$** |
| **Additional Booth Personnel** |  | **Qty:**  | **X $120 =** | **$** |
| **Increase Booth Traffic Through Prize Drawing****(See Registration Guidelines for more info.)** |  |  |  **$60**  | **$** |
| **Sponsorship cost\*** |  |  |  | **$** |
| **Partial Sponsor - Ad Combo\*** (Add $400) |  |  |  | **$** |
| **Advertising Space\***  |  |  |  | **$** |
| **Total Amount Due** |  |  |  | **$** |

**\*See Advertising & Sponsorship Opportunities for details on sponsorships, partial sponsor ad combo, and ad sizes & pricing.)**

Please check the appropriate box for preferred method of payment. [ ]  Check [ ]  Credit Card (incl. 3% transaction fee)

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| --- | --- |
| **If 3RWW has questions about this form, contact:** |  |
| **E-mail Address:** |  | **Phone:**  |  |

**For questions about the conference or this form, please contact Tracy Schubert at** **tschubert@3rww.org** **or 412-721-6868 (cell).**